

**THIS PAGE FOR OFFICE USE ONLY**



Unibrook Ltd, t/a Walmsley Furnishing, Block P, Wednesbury Trading Estate, Darlaston Road,  
Wednesbury, West Midlands, WS10 7JN Tel 0121 502 0083

**CAREER APPLICATION FORM**

**INTERMEDIATE ACTION**

Details	Interview Venue	Date	Time
Selected for Interview Yes/No			
Selected for Short List Yes/No			
Selected for 2nd Interview Yes/No			

**INTERVIEW NOTES**

First Interview

Interviewed by \_\_\_\_\_

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Second and Final Interview

Interviewed by \_\_\_\_\_

Engaged As \_\_\_\_\_  
 Branch Name and No \_\_\_\_\_  
 Date Started \_\_\_\_\_  
 Salary \_\_\_\_\_

**Bank/Building Society Account Details**

Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_  
 Sort Code \_\_\_\_\_ Account Number \_\_\_\_\_  
 Account Name \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT AS**

PLEASE NOTE - To ensure your application receives full consideration, please complete in full.

\_\_\_\_\_ If successful, the date you could commence / /

**PERSONAL DETAILS**

Surname Mr/Mrs/Miss/Ms \_\_\_\_\_ N.I. Number \_\_\_\_\_  
 Fornames \_\_\_\_\_ Telephone \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Post Code \_\_\_\_\_ Married  Single  Divorced  Widowed

**GENERAL**

1. Are you seeking employment only in your area \_\_\_\_\_ Yes  No  *Please Tick*  
 2. Are you willing to move to any area \_\_\_\_\_ Yes  No   
 3. Are you willing to work away for long or short periods \_\_\_\_\_ Long  Short   
 4. Are you living in your own \_\_\_\_\_ House  Flat  Other   
 5. Can you drive a car \_\_\_\_\_ Yes  No   
 6. Have you ever been convicted of a criminal offence Yes  No  or driving offence Yes  No   
 If yes please give details \_\_\_\_\_  
 \_\_\_\_\_

**HEALTH**

1. Briefly, what is present state of health \_\_\_\_\_  
 2. If you have suffered any illnesses or injuries during the past 5 years which have resulted in more than 3 weeks absence from work, please describe \_\_\_\_\_  
 \_\_\_\_\_  
 3. If required, would you be prepared to take a medical examination Yes  No

**SECONDARY EDUCATION**

Name and Type of School or College	Subjects Taken	Examinations Taken / Results

**FURTHER EDUCATION / TRAINING**

Name and Type of College	Subjects Taken	Grades Achieved

**YOUR WORK HISTORY**

Please start with your present and most recent first; periods of unemployment should be entered.

DATES		Employer's Full Name	Full Address and Telephone No	Position Held and Starting Salary	Brief Details of Your Duties	Type of Products Sold	Position Held and Leaving Salary	Reasons for Leaving
From Month/Year	To Month/Year							

Claims relating to experience / qualifications may be checked

**TELL US ABOUT YOUR INTERESTS, HOBBIES, ETC.**


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**REFERENCES**

Please provide the names and addresses of two people we can approach for references, one being your current employer and excluding relatives, however, your current employer will not be approached until after a job offer has been formally accepted by you.

Referee 1

Referee 2

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**ADDITIONAL INFORMATION**

Please write here any additional, relevant information you would like to be considered in support of your application.

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Any job offer will be made subject to the completion of the company medical questionnaire and to receiving satisfactory references, including a reference from your current employer.

I authorise the Company to approach previous employers, education bodies, referees or government agencies to verify that the information I have provided is correct and complete.

I give the Company permission to collect, retain and process information about me, regarding any periods of Employment, Education, Military Service or Registered Unemployment.

**DECLARATION**

I declare that to the best of my knowledge the above information, and that submitted in any accompanying documents, is correct. I understand that any false or missing information in this application could, if I am appointed, render my contract of employment liable to termination.

Signed \_\_\_\_\_

Date \_\_\_\_\_